# State of New Mexico Oil and Gas Open Acreage Manual

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#### Preface

Welcome to the New Mexico Oil and Gas Open Acreage Website. This website is your resource for all Oil and Gas Open Acreage details. The remainder of this document will cover how to use this website to access the information you need.

## Introduction

**The New Mexico Taxation and Revenue Department** is pleased to present our updated Online Oil and Gas Open Acreage web application. Our main objective is to keep searches for information pertinent, useful, and easy to find.

## Enhancements

- 1. Code converted from old vb code to current coding practices (several versions ahead) in ASP.NET 4.0/C#
- 2. Cleaner User Interface and navigation.
- 3. Sorting and paging functionality and enhanced security and error checking
- 4. Reports available in browser, or downloaded as Excel, Word, or PDF file.

## **Getting Started**

The opening page contains instructions, contact information, resources and a navigation menu to the left.



Click on "Search Oil and Gas Open Acreage" link in the left navigation to begin your search.

Menu	Instructions
Instructions	A COL
Search	Note that for land de
Search Oil and Gas Open Acreage	Data is updated Bi-

# Search

Select Township and Range parameters and Output Type and click the "Search" button.

Search Oil and	Gas Open A	creage			
From Township:	01N	✓ <u>√</u>	From Range	e: 02E	<b>∼</b> _
To Township:	04N	✓	To Range:	0.15	
Output Type:	in Browser	~		01E 02E	
Search				03E 04E	
				05E 06E	
				©7E 08E	<u></u>
				10E	r Mat
				12E	111111
				13E 14E	
				15E 16E	
				17E 18E	
				19E	

# **Search Results**

When Output Type is set to "in Browser," results appear in the page in a grid. The Grid can be sorted by clicking any header. Also, 15 results appear per page with the ability to click on any page at the bottom. Search criteria selected remains visible at the top for quick reference and to make changes.

Search Oil and Gas O	pen Acreage					
From Township: 01N To Township: 04N	From From From To F	n Range: 02E Range: 05E	▼ or the state			
Output Type: in Bro	owser V					
Search						
711 records were found.	Clear Results	NO.	NO.	N. C.	ST ST	No.
Township	Range	Section	Unit	Qtr NOTN		Acreage
01N	03E	36	1			28.12
01N	03E	36	2			7.00
01N	03E	36	3			39.78
01N	03E	36	4			25.88
01N	03E	36	5			5.39
01N	03E	36	6			39.43
01N	03E	36	Ι	NE4SE4		40.00
01N	03E	36	Р	SE4SE4		40.00
01N	04E	2	1			36.44
01N	04E	2	2			36.52
01N	04E	2	3			36.60
01N	04E	2	4			36.68
01N	04E	2	E	SW4NW4		40.00
01N	04E	2	F	SE4NW4		40.00
01N	04E	2	G	SW4NE4		40.00
					Total Acreage:	28251.07
			1 2 3 4 5 6 7 8 9	<u>10</u>		
AV.	N N				and and	Ň

#### Search Results

In the upper left hand corner of the grid, the number of records found is displayed. Also displayed is a link to "Clear Results." Clicking this link clears the Results Grid but keeps the previous search criteria open for reference or to make changes and search again.



**Total Acreage** is calculated and displayed at the bottom right. This is the total acreage for all records returned, not just the page view of 15.

	Total Acreage:	28251.07
4NE4		40.00
INW4		40.00
4NW4		40.00

Clicking the "Search Oil and Gas Open Acreage" link in the left navigation clears the entire screen, not just the search results, and resets the search criteria to default settings.

	Search Oil and Gas Open Acreage					
	From Township:		From Range:			
Search	To Township:	<b></b>	To Range:	<b></b>		
Search Oil and Gas Open Acreage	Output Type:	in Browser 🗸 🗸				
	Search					

#### **Output PDF, Excel, and Word**

\*Note: When searching large areas, example "01N-32N" this may return a record set which may be too large to download. Record sets that are over 10,000 records will throw an error message. In this case, you will need to contact ONGARD service center to get the record set. Also, when returning large record sets, it can take from 2-4 minutes to return results in the browser.

To download the results in PDF, Excel, or Word format, select the Output Type and click "Search."

Search Oil and O	as Open	Acreage			
From Township:	03N	✓ 2	From Range:	02E	<ul> <li></li> </ul>
To Township:	05N	~	To Range:	04E	~
Output Type: Search	in Browser in Excel in Word in Acrobat (	.PDF)			

## **Output PDF, Excel, and Word**

After setting Output Type and hitting "Search," a link appear, usually at the bottom middle of the screen that the file is ready, with choices to Open, Save, or Cancel.

	-				1
Do you want to open or save 635321313831991650.PDF from localhost?	Open	Save	•	Cancel	×

In this example, "in Acrobat (.PDF)" was chosen. Open the file:

# OIL & GAS OPEN ACREAGE

TWP	RNG	SECT	UNLT	NOTN IDN	ACRG AMT
01N	03E	36	1		28.12
01N	03E	36	2		7.00
01N	03E	36	3		39.78
01N	03E	36	4		25.88
01N	03E	36	5		5.39
01N	03E	36	6		39.43
01N	03E	36	I	NE4SE4	40.00
01N	03E	36	Р	SE4SE4	40.00
2N	01E	6	1		17.68
2N	01E	6	2		17.74
)2N	01E	6	3		17.78
2N	01E	6	4		17.84
2N	01E	6	А	NE4NE4	40.00
2N	01E	6	В	NW4NE4	40.00
2N	01E	6	С	NE4NW4	40.00
2N	01E	6	D	NW4NW4	40.00
2N	01E	6	E	SW4NW4	40.00
2N	01E	6	F	SE4NW4	40.00
2N	01E	6	G	SW4NE4	40.00
2N	01E	6	н	SE4NE4	40.00
3N	01E	30	3		34.76
3N	01E	30	4		41.47
3N	01E	30	D	NW4NW4	40.00
3N	01E	30	K	NE4SW4	40.00
3N	01E	30	L	NW4SW4	40.00
3N	01E	30	М	SW4SW4	40.00
3N	01E	30	Ν	SE4SW4	40.00
				GRAND TOTAL :	892.87

## **Contact Information**

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